

**ARCHDIOCESE OF BALTIMORE SOCCER PROGRAM
SCHEDULING COMMITTEE
1626 LOCH NESS ROAD
TOWSON, MARYLAND 21286**

TO: All Parish Soccer Coordinators

FROM: Charlie Laur

SUBJECT: Score Reporting Sheet

Each parish soccer program is required to report all non-clinic scores on a weekly basis. In addition, each parish soccer program is required to report the referee count for each non-clinic game.

Please note that scores must be reported using the enclosed Score Reporting Sheet in order to make the process simpler for the Scheduling Committee.

The League Numbers to be reported in the first column can be found on the team schedules. The Age Group to be reported in the second column should be abbreviated, for example, U10-B or U14-G. If your program has two or more teams in the same league, please also indicate the coach's name for each of these teams in the second column.

In the last column of the Score Reporting Sheet, please indicate the actual number of referees (paid referees only -- do not count volunteers) who worked the games.

At the end of the soccer season, we will reconcile the referee fees paid to the ABSP with the referee fees actually charged against each parish soccer program. In order for this reconciliation to be completed accurately, it is essential that each program report weekly the number of paid referees at each non-clinic game when you report the scores for your program.

PLEASE NOTE that any parish soccer program which does not accurately report on a timely basis each week the scores and the number of referees for every non-clinic game will not be eligible for an end-of-season reconciliation or for a credit for any excess referee fees paid.

The completed Score Reporting Sheet may be forwarded to me by either of the following methods:

- Mailed to the address shown above
- E-mailed to cfl1946@hotmail.com

The completed Score Reporting Sheet should be received by 6:00 P.M. on the Friday following each weekend. PLEASE NOTE THAT FEES MAY BE CHARGED TO ANY PARISH SOCCER PROGRAM THAT DOES NOT REPORT ITS SCORES EACH WEEK ON A TIMELY BASIS.

Thank you for your assistance.